



St. Mark's on-the-Hill Episcopal Church



Episcopal Refugee and Immigrant Center Alliance

### **Resident Advisor Gilead House for Asylum Seekers**

**Program Description:** Gilead House is a new partnership between St. Mark's on-the-Hill Episcopal Church in Pikesville, MD and the Episcopal Refugee and Immigrant Center Alliance (ERICA), an outreach program of the Cathedral of the Incarnation in Baltimore, MD. Gilead House will offer housing in the rectory of St. Mark's on-the-Hill and a program of community connection to asylum seekers who have no source of income and are at risk of homelessness. Asylum seekers are lawfully present individuals who have fled their home countries and petitioned the U.S. government for protection based on persecution or a well-founded fear of persecution due to race, religion, nationality, political opinion, or membership in a particular social group. In Gilead House, four adult male asylum seekers will live together in community during the first 12 – 18 months of their asylum journey. In addition to housing offered by St. Mark's on-the-Hill, residents will receive a modest monthly stipend from ERICA and participate in ERICA's individualized program of community integration and employment readiness. Gilead House is a beautiful home built in 1875. It is located at 1620 Reisterstown Rd, Pikesville, MD 21208 and is convenient to both metro and bus lines. The overall goal of the program is to ensure that Gilead House residents, who may be traumatized by persecution and flight, receive a warm welcome, establish strong community connections, and secure steady work and safe independent housing upon completion of the program. Gilead House is open to people from any nation, religion, creed, or culture.

**Position Summary:** The Gilead House Resident Advisor will live in community with four Gilead House program participants. The role of the advisor is to ensure a safe, healthy and welcoming living environment for residents through coordination of shared responsibilities, friendly guidance, and communication with staff at St. Mark's on-the-Hill and ERICA.

**Compensation:** Free housing, utilities, and internet. Vacation of four weeks. This is a volunteer position, with a commitment of one year, renewable.

**Conditions:** The Resident Advisor makes his or her home at Gilead House. Must have adequate source of income through employment, personal assets or other means. No Pets. Gilead House is a non-alcoholic, non-smoking residence.

#### **Responsibilities:**

- Foster a sense of family and community and provide general guidance for residents
- Assist in maintaining household guidelines
  - Coordinate shared responsibilities to maintain a clean, safe and respectful environment
  - Facilitate monthly house meetings
  - Maintain quiet hours between 10:00 p.m. and 7:00 a.m.
  - Troubleshoot minor maintenance issues; report need for major repairs promptly
- Coordinate one communal household dinner per week and one pot luck dinner with Gilead House supporters and volunteers on a bimonthly basis
- Facilitate peaceful resolutions to typical residential disputes
- Respect resident confidentiality

**Qualifications:**

It is critical that the candidate be committed to the mission of Gilead House and the success of our participants and have an appreciation for the challenges that they face. The ideal candidate will have cross cultural experience and a background in social work, counseling, residential education, or similar field.

- Bachelor's degree or equivalent combination of education and experience
- 2 years of related work experience
- Cross cultural competence and ability to work with diverse individuals in an empathetic and non-judgmental manner
- Experience with household management, preferably in a group setting
- Strong problem solving skills, decision making skills and communication skills
- Good common sense, patience and sense of humor
- Able to perform light maintenance tasks

**Accountability:** The Resident Advisor reports to the Rector of St. Mark's on-the-Hill. In addition, the Resident Advisor and ERICA staff will be in communication regarding residents' well being.

**To apply:** Please send resume, cover letter, and professional references by email to:  
Executive Director, ERICA  
[info@erica-baltimore.org](mailto:info@erica-baltimore.org)

Applications will be reviewed on a rolling basis until position is filled.

St. Mark's on-the-Hill is committed to providing a safe community and adhering to appropriate consent procedures. Short list applicants being considered for the position will be asked for permission to conduct a background check, including a criminal history record check.

**Websites:** <https://www.stmarksonthehill.org/> <http://www.erica-baltimore.org/>

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